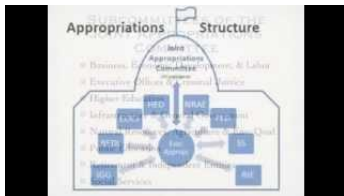


Budget Tools

*EXECUTIVE OFFICES AND CRIMINAL JUSTICE
APPROPRIATIONS SUBCOMMITTEE*



How-to Videos — www.youtube.com/user/UtahLegislature



Utah Budget Process (<https://www.youtube.com/watch?v=hhfk-F97Tng>)



Kinds of Appropriations (<https://www.youtube.com/watch?v=-7oP1IEAPu8>)



COBI Tour and Tutorial (<https://www.youtube.com/watch?v=K-ftXS1TZcA>)



Linked Base Budget Bills

- ✓ Allow you to go directly to COBI for agencies, line-items, and programs
- ✓ Take you to fund reports for restricted accounts and funds
- ✓ Available at subcommittee's web page on the "Related Links" tab

H.B. 4

01-16-15 04:41 PM

32 *Be it enacted by the Legislature of the state of Utah:*

33 Section 1. **FY 2016 Appropriations.** The following sums of money are appropriated for the
34 fiscal year beginning July 1, 2015 and ending June 30, 2016.

35 Subsection 1(a). **Operating and Capital Budgets.** Under the terms and conditions of
36 Utah Code Title 63J, the Legislature appropriates the following sums of money from the funds or
37 fund accounts indicated for the use and support of the government of the State of Utah.

38 DEPARTMENT OF HERITAGE AND ARTS

39 ITEM 1 To Department of Heritage and Arts - Administration

40	From General Fund	3,688,000
41	From Federal Funds	4,260,500
42	From Dedicated Credits Revenue	186,500
43	From Beginning Nonlapsing Appropriation Balances	593,100
44	From Closing Nonlapsing Appropriation Balances	(519,300)

45 Schedule of Programs:

46	<u>Executive Director's Office</u>	528,400
47	<u>Information Technology</u>	1,256,200
48	<u>Administrative Services</u>	1,510,900
49	<u>Utah Multicultural Affairs Office</u>	348,100
50	<u>Commission on Service and Volunteerism</u>	4,565,200

51 ITEM 2 To Department of Heritage and Arts - Historical Society

52	From Dedicated Credits Revenue	47,500
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53 Schedule of Programs:

54	<u>State Historical Society</u>	47,500
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55 ITEM 3 To Department of Heritage and Arts - State History

56	From General Fund	2,082,000
57	From Federal Funds	902,700
58	From Dedicated Credits Revenue	97,300

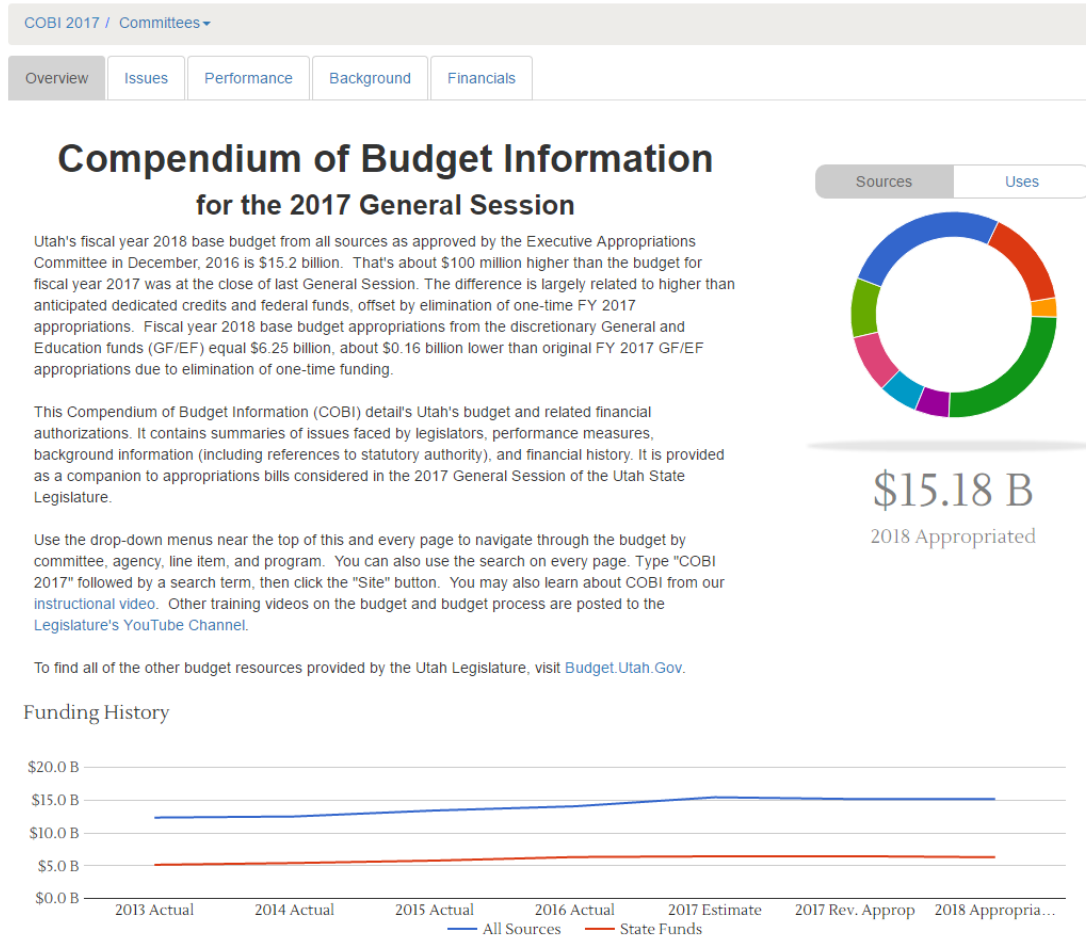
59 Schedule of Programs:

60	<u>Administration</u>	272,600
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COBI 2018

(<http://le.utah.gov/lfa/cobi/currentCobi/cobi.html?cobiID=1&tab=overviewTab>)



- ✓ Provides context for appropriations decisions
 - ✓ Overview
 - ✓ Issues
 - ✓ Background
 - ✓ Statutory Authority
 - ✓ Intent Language
 - ✓ Budget History and Detail
- ✓ Available on Legislature's Front Page under "[Budget Information](#)"
- ✓ Use "COBI 2018" plus keyword in the Search Bar



Requests for Appropriation

- ✓ Allow legislators to sponsor funding requests w/o a bill
- ✓ Can enter online at <http://le.utah.gov/lego>
- ✓ Forms available in LFA and LRGC
- ✓ Due by Noon on Thursday, Feb. 2
- ✓ Will be scheduled for an approps meeting
- ✓ Requirements:
 - ✓ Must include “statewide public purpose”
 - ✓ Cannot be “direct appropriations” to interest group or vendor (have to go through state entity)
 - ✓ Agencies must follow procurement process

Request for Appropriation
(See instructions on reverse side and JR4-3-101 through 201)

SECTION I - To be completed by requesting legislator			
Name: Senator/Representative _____		Date _____	
Funding Request Name _____			
Description of Funding Item _____			

Agency through which funds would be administered _____			
What is the statewide public purpose?* _____			

Amount Requested: \$ _____			
_____ General Fund	_____ Educ. Fund	_____ Transp. Fund	_____ Other:
_____ FY16 (One-time)	_____ FY17 (One-time)	_____ FY17 (Ongoing)	_____ Nonlapsing
Project Contact Information:		Name _____	
		Title _____	
		Organization _____	
		Phone # _____	
		Email _____	
Appropriations Committee Recommendation _____			
Please attach any supporting documentation.			
*All appropriations must be made to state agencies. State agencies must follow state procurement laws which require competitive bids, requests for proposal, or sole source determination.			



Other Tools

- ✓ Subcommittee Web Page (<http://le.utah.gov/lfa/cobi/currentCobi/cobi.html?cobiID=2&tab=overviewTab>)
 - ✓ Schedule
 - ✓ Agenda
 - ✓ Minutes
 - ✓ Hand-outs
 - ✓ Membership
 - ✓ Related Links
- ✓ LFA Publications
(<http://le.utah.gov/asp/lfa/lfareports.asp?com=APPsoc>)
- ✓ www.transparent.utah.gov
- ✓ www.le.utah.gov search by keyword

